

**Measures and guidelines for attending the AGM
in regards to the outbreak of the Coronavirus 2019 (COVID-19)**

Due to the ongoing situation of COVID-19 in Thailand, Thoresen Thai Agencies Public Company Limited (the “Company”) has therefore determined guidelines and measures for the AGM as detailed below in alignment with the stipulations made by relevant government agencies and regulatory bodies to prevent the spread of the virus and to protect all participants and our officers. The Company, therefore, would like to kindly ask shareholders to cooperate with the following measures:

1. To comply with applicable stipulations made by relevant government agencies, the Company is obliged to limit the number of meeting participants in the meeting room. Therefore, **the Company would like to seek kind cooperation from shareholders to consider in granting a proxy to the Independent Director of the Company as your proxy instead of attending the meeting in person.** The shareholders who opt to appoint the proxy shall be able to preserve rights in casting votes in the meeting through the proxy appointed in accordance with the relevant rules and regulations. This can be done by sending back the duly completed proxy form together with required documents, using a business reply envelope (postage stamp is not required) which is sent together with this notice as per Enclosure 5, to the Company by post. **The aforesaid form of proxy is requested to be posted to reach the Company preferably by 26 April 2021.**
2. For shareholders who have queries relating to items on the meeting agenda, you are welcome to submit your questions to the Company prior to the meeting date by sending the questions along with your name, telephone number, email address (if any) to the following channel: E-mail: Investors@thoresen.com **within 23 April 2021.**
3. **In the case that any shareholder still wishes to attend the meeting in person,** the Company would like to remind that such shareholder is required to strictly comply with the laws applicable to oneself and other measures imposed by the relevant governmental entities. In case you violate any provisions of the relevant laws, you may not be able to use the reason of participating in the meeting as a basis for exemption of any liabilities incurred from your action violating the laws. In addition, you also agree to bear any risks resulting from participating in the meeting, including taking care of your own health and welfare which may be impacted. The Company does not wish that any impact be affected to your health and welfare and would like to request for cooperation from all attendees to strictly comply with the Company's measures.
4. The Company will allow only registered shareholders/proxy holders to attend the meeting and any **accompanying person will not be allowed to enter the meeting room.**
5. To prevent and reduce the risk of the spread of the COVID-19, the Company has set several measures which could add more time consumed prior to the registration on the meeting date. The Company would like to inform and for all shareholders' cooperation as follows:

- 5.1 The health screening, in compliance with the guidelines of the Department of Disease Control, will be conducted at the meeting venue. The Company reserves the rights to restrict the attendees who have identified body temperature of 37.5 degree Celsius or higher or being with respiratory symptom from joining the meeting. Such shareholder may proxy a representative or the Company's Independent Director instead of attending in person.
- 5.2 Attendees shall be required to register via Thaichana applications before entering and exiting the venue as prescribed by the government. Attendees shall be also required to fill in the COVID-19 Screening Questionnaire regarding being infected or possibly infected of COVID-19. Please note that concealment of health information or travelling records could be considered a violation of the Communicable Diseases Act B.E. 2558.
- 5.3 The venue will be sanitized and cleaned according to the standards of the Ministry of Public Health of Thailand prior to the meeting.
- 5.4 **The Company kindly requests everyone to prepare and wear a face mask at all times.**
- 5.5 The Company shall organize appropriate social distancing in compliance with the guidelines of the relevant governmental entities in various areas e.g. document-checking points and registration counters as well as seating arrangement, which will result in significant restriction on the number of seats available in the meeting room. This will limit the number of available seats in the meeting room to approximately 200 seats which will be occupied on first come first served basis. After registration procedure, attendees will be assigned seating number and required to sit as specified for the sake of the disease prevention or following up in case of any unforeseen circumstances. In the event that the seats are fully occupied, the shareholders may grant proxy to the Company's Independent Director to attend the meeting on their behalf instead of attending in person.
- 5.6 On the meeting day for the safety and well-being of attendees, no microphone will be available to ask questions at the meeting. Attendees who would like to ask questions can write down questions on paper provided and send to the Company's personnel instead of speaking through the microphone. Duration of the meeting will be set at 2 hours at maximum.
- 5.7 **Neither snack box nor coffee or tea will be served at the meeting in order to minimize personal direct contact which may risk the infection of the disease and we kindly ask for your cooperation in refraining from eating in the meeting area.**

In case there are any changes in the situation or additional AGM-related measures that come from the governmental entities, the Company will inform the shareholders via the Company's website (<http://www.thoresen.com>) and other channels as appropriate.

In an event that there are many attendees or the meeting venue is crowded by attendees who arrive at the same time, a delay in screening and registration for the meeting might occur. The Company hereby apologizes for any inconvenience that may arise.